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# Governance Committee

Monday, 6th February, 2023 at 5.30 pm  
Conference Room, Parkside, Chart Way, Horsham

Councillors: Philip Circus (Chairman)

Tony Bevis  
Peter Burgess  
Michael Croker  
Ray Dawe

Christian Mitchell  
Sam Raby  
Kate Rowbottom  
David Skipp

You are summoned to the meeting to transact the following business

Jane Eaton  
Chief Executive

## Agenda

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	Page No.
1. <b>Apologies for absence</b>	
2. <b>Minutes</b>	3 - 4
To approve as correct the minutes of the meeting held on 8 June 2022 (Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to <a href="mailto:committeeservices@horsham.gov.uk">committeeservices@horsham.gov.uk</a> at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)	
3. <b>Declaration of Members' Interests</b>	
To receive any declarations of interest from Members of the Committee	
4. <b>Announcements</b>	
To receive any announcements from the Chairman of the Committee or the Chief Executive	
5. <b>Interim Review of Polling Places and Constitution Amendment</b>	5 - 20
To consider a report from the Returning Officer, and Monitoring Officer.	
6. <b>Urgent Business</b>	
Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as urgent because of the special circumstances	



# Public Document Pack Agenda Item 2

## Governance Committee 8 JUNE 2022

Present: Councillors: Tony Bevis, Philip Circus, Michael Croker, Ray Dawe, Christian Mitchell, Sam Raby and Kate Rowbottom

Apologies: Councillors: Peter Burgess and David Skipp

### GO/1 ELECTION OF CHAIRMAN

RESOLVED

That Councillor Philip Circus be elected Chairman of the Committee for the ensuing Municipal Year.

### GO/2 APPOINTMENT OF VICE-CHAIRMAN

RESOLVED

That Councillor Peter Burgess be appointed Vice-Chairman of the Committee for the ensuing Municipal Year.

### GO/3 MINUTES

The minutes of the meeting held on 14 June 2021 were approved as a correct record and signed by the Chairman.

### GO/4 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

### GO/5 ANNOUNCEMENTS

There were no announcements.

### GO/6 RECEIPT OF EXTERNAL GRANT FUNDING

The Monitoring Officer presented the report to the Committee that suggested a change to the governance arrangements to allow the receipt of grant monies and consequent expenditure up to a threshold of £100,000 to be approved by the Section 151 Finance Officer, the Leader together with the Cabinet Member for Finance and Parking.

Members agreed that the Chairman of Overview and Scrutiny be consulted upon the receipt of these grant monies and consequent expenditure.

Members also agreed that should Council agree the recommendation, the decision be reviewed in 12 months.

RESOLVED

RECOMMEND TO COUNCIL

Allow the receipt of grant monies and consequent expenditure up to a threshold of £100,000 to be approved by the Section 151 Finance Officer and the Leader in consultation with the Cabinet Member for Finance and Parking and the Chairman of Overview & Scrutiny Committee.

REASONS FOR RECOMMENDATIONS

The receipt by the Council of grant money has become more and more commonplace. Currently approval is needed which means every grant received needs approval from Full Council, preventing service areas from operating swiftly and efficiently by not being able to bid and spend the monies in time and as a consequence grant opportunity may be missed.

GO/7 **URGENT BUSINESS**

There was no urgent business.

*The meeting closed at 6.10 pm having commenced at 5.30 pm*

**CHAIRMAN**

## Report to Governance Committee

6 February 2023

By the Returning Officer and Monitoring Officer

**DECISION REQUIRED**



**Horsham  
District  
Council**

Not Exempt

### Interim Review of Polling Places and Constitution Amendment

#### Executive Summary

The statutory review of polling places that took place in 2019 set out a schedule of polling stations to be used by Horsham District Council at future elections. Following this review, some polling stations are no longer available, or suitable for use.

An interim review has been undertaken to determine a proposed schedule of polling places and polling stations to be used at the elections on 4 May 2023. The consultation process in respect of this is now complete and the recommendations are set out in Appendix 1.

Given that venues can become unavailable at short notice, an amendment to the constitution is recommended to enable the Returning Officer to make temporary changes to the schedule of polling places and polling stations to ensure voters have appropriate places to vote.

#### Recommendations

The Governance Committee is recommended to:

- (i) Approve the revised schedule of polling places (i.e., geographical area, usually the building) and polling stations (i.e., actual area where the process of voting takes place) for elections on 4 May 2023, as set out in Appendix 1, following the consultation carried out this year.
- (ii) Delegate authority to the Returning Officer, in consultation with Ward Members, to make temporary changes to the schedule of polling places and polling stations for all elections and, if approved;
- (iii) Recommend to Full Council to approve the proposed amendment to the constitution to delegate authority to the Returning Officer, in consultation with Ward Members, to make temporary changes to the schedule of polling places and polling stations for all elections, and if approved authorise the Monitoring Officer to make the required changes to the Constitution.

#### Reasons for Recommendations

To ensure that polling places and polling stations are relevant and fit for purpose.

## **Background Papers**

Schedule of polling districts, places and stations  
Responses to consultation.

**Wards affected:** Billingshurst, Roffey North, Roffey South, Forest, Denne, Holbrook West, Colgate & Rusper

**Contact:** Aisha Nottage, Democratic Services & Elections Manager 01403 215562

## **Background Information**

### **1 Introduction and Background**

- 1.1 The Council has a duty to keep their polling places under review to ensure they are suitable and accessible for voters, as far as possible.
- 1.2 A number of the polling places that were approved for use in the last statutory review, are no longer available. This is partly due to issues arising from the use of schools as polling stations.
- 1.3 The Returning Officer has a responsibility to ensure that suitable polling places and polling stations are available for voters.

### **2 Relevant Council policy**

- 2.1 The Council reviews its polling places and stations as and when required to ensure statutory compliance and suitability of polling places and polling stations.

### **3 Details**

- 3.1 The Electoral Services team reviewed the polling places and polling stations designated for the District in 2019. This review was undertaken under the requirement to review polling places for Parliamentary elections, and the polling places used by the Returning Officer for all other elections within the District reflects this scheme.
- 3.2 Issues have arisen at the last few elections from Headteachers discouraging the use of schools for polling stations. This was due to safeguarding issues for children, interruptions to examinations and the disruption to all children's education during the COVID-19 lockdowns making it more important than ever to not disrupt schooling. The Returning Officer has, therefore, determined to avoid using schools, and other facilities used for children's daytime activities whenever possible. A review was therefore undertaken for alternative locations for the relevant polling districts for all elections on 4 May 2023.
- 3.3 Details of the proposals were sent to Parish Councils and relevant Ward Councillors for consultation on 7 December 2022.
- 3.4 Details of all responses received, and the Returning Officer's comments are attached (Appendix 2). The previously approved schedule detailing the polling places across the District is also attached (Appendix 3).
- 3.5 Given that there may be an occasion whereby a polling station is not available at short notice, it may not be possible to seek Committee approval for each alternative Polling Place before the relevant deadline. It is therefore proposed to amend the scheme of delegation in the constitution to delegate authority to the Returning Officer to make changes to the scheme outside of the Polling District Review process. It is considered a sensible plan for business continuity purposes to have such a delegation in place to enable the Returning Officer to deal with urgent changes that may arise in any elections. Any changes to the scheme made in an urgent situation would be temporary, and apply only for that election.

- 3.6 When exercising the delegation, the Returning Officer would take into consideration the views of relevant Ward Councillors on the suitability of alternative polling stations and take note of guidance issued by the Electoral Commission which sets out factors to be considered when reviewing Polling Places. Section 8 gives specific guidance on changes to polling places due to unavailability.

## **4 Next Steps**

- 4.1 If approved, the polling districts, polling places and polling stations set out in Appendix 1 will be implemented for elections taking place on 4 May 2023.
- 4.2 If approved, the amendment to the constitution will allow the Returning Officer to make amendments to polling places for a specific election, should the need arise. The following wording would be inserted into the constitution at Paragraph 3.5.1 (1a)

“will in consultation with relevant Ward Members, redesignate new Polling Places, where such becomes unavailable or unsuitable before an election.”

## **5 Outcome of Consultations**

- 5.1 Consultation has been carried out as set out in Section 3 above and comments received incorporated where appropriate. The consultation period was 7 December 2022 – 4 January 2023.

## **6 Other Courses of Action Considered but Rejected**

- 6.1 The option to do nothing is viable but more detrimental to the children and young people of our district than the current option. The non-availability of the venues as agreed in the 2019 review, could lead to there being no polling station allocated to those who reside in the affected polling districts.
- 6.2 The option to amend the proposed change to the constitution, and approve the modified change is viable, but any amendment should ensure that the Returning Officer can make changes to the designated polling places for a particular election, should the need arise to ensure they can fulfil their statutory duty to provide suitable polling places to voters at all elections.
- 6.3 The option to amend the proposed polling stations for 4 May 2023 would not be recommended, as the availability and suitability of possible alternative venues has not been assessed. Had alternatives been raised during the consultation period, this would have been possible. Any proposed alternatives would be included in the next statutory review of the arrangements for the whole district, which must be completed by January 2025.

## **7 Resource Consequences**

- 7.1 The total cost of the use of the agreed venues for these polling districts in 2019 was £757.36. The projected cost of the revised polling station schedule for 4 May 2023 is £1903.27. The average increase in the cost of hiring each polling station from 2019 to 2021 was 25.5%, therefore it could reasonably be anticipated that costs



would have increased by more than 50% between 2019 and 2023. As such, it is likely that the proposed polling stations for 4 May 2023 would not cost significantly more than hiring the venues agreed in the 2019 scheme.

## **8 Legal Considerations and Implications**

- 8.1 The power to designate polling places and stations rests with the Council. The Council is required under section 17 the Electoral Administration Act 2013 and section 18c of the Representation of the People Act 1983 to carry out a review of polling places at least every five years. In conducting the review, local authorities must follow the rules set out in Schedule A1 of the Representation of the People Act 1983.
- 8.2 The Local Authority may carry out interim reviews between compulsory reviews and should take into consideration location, size, availability and accessibility. The legislation states, inter alia, that the polling place must, be an area in the polling district, unless special circumstances make it desirable to designate an area wholly or partly outside the district (for example, if no accessible polling place can be identified in the district). Where possible, the polling places proposed fall within the polling district, or a neighbouring polling district.
- 8.3 The Governance Committee has the power to deal with (i) polling station and places reviews, and, (ii) changes to the constitution as noted at the Council's constitution at sub- paragraphs (b) re: constitutional revisions, and, (d) re: Electoral Reviews under paragraph 3.2.1 "Functions of the Governance Committee".
- 8.4 In formulating the proposals contained in this report, it is noted that the Electoral Commission's guidance on polling district and polling place reviews was followed. In addition, relevant ward members and parish, and neighbourhood councils were consulted and the feedback was considered which resulted in a change to one of the polling stations.

## **9 Risk Assessment**

- 9.1 If the Council does not carry the review out in accordance with the statutory framework, it could be liable to judicial review.

## **10 Procurement implications**

- 10.1 There are no procurement implications.

## **11. Equalities and Human Rights implications / Public Sector Equality Duty**

- 11.1 The Council has had regard to its Public Sector Equality Duty under the Equality Act 2010. This provides, inter alia, that local authorities should have due regard to (i) the need to eliminate discrimination, harassment and victimisation, (ii) the need to advance equality of opportunity between people who share protected characteristics and people who do not, and, (iii) the need to foster good relations between people who share those characteristics and people who do not. (The protected characteristics are as follows: age, disability, gender reassignment, pregnancy/maternity, race, religion/belief, sexual orientation). Accordingly, the

Council does not think that the change in polling places and polling stations would have an adverse impact on individuals with protected characteristics. Individuals who may be impacted by polling station changes are those who may find it difficult to physically go to or access a polling station, whether due to age, disability or pregnancy. However, all polling stations are reviewed to ensure adaptations are made where possible to improve accessibility for voters and disabled parking is provided. Staff at all polling stations will offer assistance to any voters that may require it. The Elections Team can offer support with alternative ways of voting, such as by post or proxy.

- 11.2 The proposals will have no detrimental impact on human rights. Views of a group representing residents with accessibility needs were sought, however no such group operating in the District was identified. The proposals aim to provide accessible polling stations to voters, within their polling district where possible. Where this is not possible, the closest suitable venue has been selected. There will always be a need for some electors to use private transport to access their polling station and for those who are not able to do so alternative methods are available (e.g. postal and proxy voting). Where possible, a dedicated accessible parking bay will be reserved for those who require it. In administering all elections, the Returning Officer has regard to the need to consider equality and diversity issues. The accessibility of polling places is constantly reviewed and whenever possible fully accessible premises are used.
- 11.3 In addition, in avoiding the use of schools as polling stations, this would ensure that the education of young people in the District is not disrupted.

## **12 Environmental Implications**

- 12.1 There are no environmental implications.

## **13 Other Considerations**

- 13.1 There are no other considerations.

Parish / Neighbourhood Council	District Ward	Polling Districts	Polling Station Electorate (December 2022)	Polling Places/Stations (as per 2019 schedule)	Proposed Polling Places/Stations for 4 May 2023	Returning Officer Comments
Billingshurst	Billingshurst	HBFA (Billingshurst West)	1870	Billingshurst Primary School, Station Road, Billingshurst RH14 9RE	Billingshurst Library, Mill Lane, RH14 9JZ (HBFC)	Following the resolution to avoid the use of schools as polling stations, voters for HBFA have voted at the Library and it has been deemed a suitable polling station at previous elections.
Colgate	Colgate & Rusper	HLSC (Kilwood Vale)	1682	Kilwood Vale Primary School, Calvert Link, Faygate, Horsham, RH12 0BZ	The Green at Kilwood Vale, The Clubhouse, Rookfield Road, RH12 0AX (HLSC)	Following the resolution to avoid the use of schools as polling stations, voters for HLSC have voted at the Green at Kilwood Vale and it has been deemed a suitable polling station. As part of the 2019 review it was noted that the community centre should be used once built.
Denne	Denne	HRNN (Blackbridge)	1171	The Needles Children and Family Centre, Three Acre, Horsham RH12 1RS (HRNN)	Blackbridge Community Centre, Three Acres, RH12 1RS (HRNN)	Following the completion of Blackbridge Community Centre, voters for HRNN have used this venue for voting. The Centre is on the same site and owned by HDC and has been deemed a suitable polling station at previous elections.
		HHNP (Horsham Park)	485	Horsham Youth Centre, Hurst Road, Horsham RH12 2DN (HHXG)	London Road Methodist Church Hall, London Road, RH12 1AN (HHNP)	London Road Methodist Church Hall has been identified as a suitable polling station and it is within the polling district. The use of this station avoids the closure of youth services at Horsham Youth Centre.
	Holbrook West	HHXG (Collyers)	633		Park Barn, North Street, RH12 1RJ (HHNP)	Park Barn was used when the Youth Centre was not available. It was deemed to be a suitable polling station. The use of this station avoids the closure of youth services at Horsham Youth Centre.

Forest	Forest	HERA (Forest)	<b>1309</b>	Heron Way County Primary School, Heron Way, Horsham RH13 6DJ	Brighton Road Baptist Church, Brighton Road, Horsham, RH13 5BD (HHPH - Forest)	Following the resolution to avoid the use of schools as polling stations, voters for HERA have voted at the Horsham Rugby Football Club, however this station is not available. Brighton Road Baptist Church is designated for use for voters in HRPI and has been deemed a suitable polling station at previous elections.
		HHJA (Pollards)	<b>797 (combined station)</b>	Millais School, Depot Road Entrance, Horsham RH13 5HR	St Leonard's Church Hall, Cambridge Road, Horsham, RH12 4DT (HHPH - Forest)	Following the resolution to avoid the use of schools as polling stations, voters for HHJA have voted at St Leonard's Church Hall and it has been deemed a suitable polling station at previous elections.
		HRJB (Millais)		Millais School, Depot Road Entrance, Horsham RH13 5HR	St Leonard's Church Hall, Cambridge Road, Horsham, RH12 4DT (HHPH - Forest)	Following the resolution to avoid the use of schools as polling stations, voters for HRJB have voted at St Leonard's Church Hall and it has been deemed a suitable polling station at previous elections.
North Horsham	Roffey North	HENT (Roffey North)	<b>1955</b>	Northolmes County Primary School, Leithview Road, Horsham RH12 4EA	Roffey Club, Spooners Road, RH12 4DY(HENT)	Following the resolution to avoid the use of schools as polling stations, voters for HENT have voted at the Roffey Club and it has been deemed a suitable polling station at previous elections.
		HENU (Littlehaven)	<b>1860</b>	Littlehaven County Infants School, Hawkesbourne Road, Horsham RH12 4EH	Roffey Club, Spooners Road, RH12 4DY(HENT)	Following the resolution to avoid the use of schools as polling stations, voters for HENU have voted at the Roffey Club and it has been deemed a suitable polling station at previous elections.
	Roffey South	HLVA (Roffey South)	<b>2257</b>	Leechpool Primary School, Leechpool Lane, Horsham RH13 6AG	Roffey Club, Spooners Road, RH12 4DY(HENT)	Following the resolution to avoid the use of schools as polling stations, voters for HLVA have voted at the Roffey Club and it has been deemed a suitable polling station at previous elections.
Trafalgar	Trafalgar	HHPW (Greenway)	<b>1679</b>	Greenway Academy, Greenway,	2 <sup>nd</sup> Horsham Scouts, Swindon Road, Horsham, RH12 2HF (HHPW)	Following the resolution to avoid the use of schools, voters for HHPW have voted at a double station at Holy Trinity Church Hall, Rushams Road. The scout hut has

				Horsham, RH12 2JS		been identified as a suitable location for voters in HHPW, and it is within the polling district.
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## Responses from the Polling Places Review

Respondent	Response	Local Authority/Returning Officer's comments
Councillor Tony Hogben	I have no objections.	Noted.
Councillor Nigel Jupp	I have no problem with Billingshurst Library being used as the village's polling station.	Noted.
Councillor Liz Kitchen	I am happy with the change at Kilnwood Vale.	Noted.
Councillor Jon Olson	I'd like to inquire why St. Leonard's is not be using for HHJA/HHJB as it had been in the October 2021 by-election? For many in the HHJA/HHJB districts Millennium Hall will be further away than St. Leonard's, and also across a rather busy road (Harwood).	Following investigation, and consultation with polling station staff, it seems that St Leonard's Church Hall would be the preferable location as it is within the ward.

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**SCHEDULE OF POLLING PLACES AND STATIONS FOR EACH PARISH/NEIGHBOURHOOD**

To be used for the Review of Polling Stations 2019

Please note: The Returning Officer regularly reviews the use of schools and if at all possible investigates alternative premi:

Parish/ Neighbourhood Council	District Ward	Polling Districts	Electorate	Polling Places/Stations
Amberley	Pulborough, Coldwaltham & Amberley	ASNA (Amberley)	474	Church Hall, Church Street, Amberley, Arundel BN18 9ND
Ashington	West Chiltington, Thakeham & Ashington	ASNB (Ashington)	2094	Ashington Community Centre, Foster Lane, Ashington, Pulborough RH20
Ashurst	Steyning & Ashurst	ACNC (Ashurst)	215	The Steyning Centre, Fletchers Croft, Steyning BN44 3XZ (2)
Billingshurst	Billingshurst	HBFA (Billingshurst West)	2321	Billingshurst Primary School, Station Road, Billingshurst RH14 9RE
	Billingshurst	HBFB (Billingshurst South)	2490	St Gabriels Church Hall, East Street, Billingshurst RH14 9QH
	Billingshurst	HBFC (Billingshurst North)	2340	Billingshurst Centre, Roman Way, Billingshurst RH14 9SU
Bramber	Bramber, Upper Beeding & Woodmancote	ACNE (Bramber)	673	Conservatory, Castle Hotel, The Street, Bramber BN44 3WE
Broadbridge Heath	Broadbridge Heath	HGGA (Broadbridge Heath)	2411	St Johns Church Hall, Church Road, Broadbridge Heath, Horsham RH12
	Broadbridge Heath	HGGB (Wickhurst Green)	1693	The Bridge Leisure Centre, Wickhurst Lane, Broadbridge Heath RH12 3YS
Coldwaltham	Pulborough, Coldwaltham & Amberley	APNI (Coldwaltham)	783	Sandham Memorial Hall, London Road, Coldwaltham, Pulborough
Colgate	Colgate & Rusper	HLNJ (Colgate)	547	Colgate Memorial Hall, Forest Road, Colgate, Horsham RH12 4SY
	Colgate & Rusper	HLSA (Faygate)	437	Faygate Village Hall, Park Road, Faygate, Horsham RH12 4SG
	Colgate & Rusper	HLSC (Kilwood Vale)	1112	Kilwood Vale Primary School, Calvert Link, Faygate, Horsham,
Cowfold	Cowfold, Shermanbury & West Grinstead	AFNL (Cowfold)	1522	Allmond Centre, Fairfield Cottages, Cowfold, Horsham RH13 8BL
Denne	Denne	HRNN (Blackbridge)	2959	The Needles Children and Family Centre, Three Acre, Horsham RH12
	Denne	HRQN (Highwood)	889	Highwood Mill, The Boulevard, Horsham RH12 1GG
	Denne	HRNO (Denne)	1548	The Barn, Church Centre, Causeway, Horsham RH12 1HE
	Holbrook West	HKXC (Millpond)	904	The Holbrook Club, North Heath Lane, Horsham RH12 5PJ
	Denne	HHNP (Horsham Park)	520	Horsham Youth Centre, Hurst Road, Horsham RH12 2DN
	Holbrook West	HHXG (Collyers)	828	Horsham Youth Centre, Hurst Road, Horsham RH12 2DN
Forest	Forest	HERA (Forest)	1785	Heron Way County Primary School, Heron Way, Horsham RH13 6DJ
	Denne	HRRB (Chesworth)	1257	Horsham YMCA Football Club, Gorings Mead, Horsham RH13 5BP
	Forest	HHPH (New Street)	1957	St Leonards Church Hall, Cambridge Road, Horsham RH13 5ED
	Forest	HRPI (Oakhill)	1921	Baptist Church, 7 Brighton Road, Horsham RH13 5BD
	Forest	HHJA (Pollards)	718	Millais School, Depot Road Entrance, Horsham RH13 5HR
	Forest	HRJB (Millais)	374	Millais School, Depot Road Entrance, Horsham RH13 5HR

	Roffey South	HEVC (Foundry)	956	Roffey Millenuim Hall, Crawley Road, Horsham RH12 4DT
	Forest	HEVD (Station Road)	24	St Leonards Church Hall, Cambridge Road, Horsham RH13 5ED
Henfield	Bramber, Upper Beeding & Woodmancote	ACPB (Oreham)	185	Small Dole Village Hall, Henfield Road, Small Dole, Henfield BN5 9XE
	Henfield	AFNW (Henfield)	4546	The Henfield Hall, High Street, Henfield BN5 9DB (2)
Itchingfield	Itchingfield, Slinfold & Warnham	HBND (Barns Green)	1349	Barns Green Village Hall, Muntham Drive, Barns Green, Horsham RH13
Lower Beeding	Nuthurst & Lower Beeding	HLNM (Lower Beeding)	879	Parish Room, Holy Trinity Church, Sandygate Lane, Lower Beeding,
North Horsham	Holbrook West	HKXA (North Heath Copse)	1762	Holbrook Tythe Barn, Holbrook Recreation Centre, Pondtail Road,
	Colgate & Rusper	HKQH (North Horsham Rural)	156	Holbrook Tythe Barn, Holbrook Recreation Centre, Pondtail Road,
	Holbrook West	HKXB (Holbrook West)	1558	The Holbrook Club, North Heath Lane, Horsham RH12 5PJ
	Holbrook East	HKXD (Motte and Bailey)	2430	North Heath Hall, St Marks Lane, Horsham RH12 5PU
	Holbrook East	HKXE (Holbrook East)	2097	St Marks Church Hall, North Heath Hall, Horsham RH12 5PJ
	Roffey North	HENT (Roffey North)	2613	Northolmes County Primary School, Leithview Road, Horsham RH12 4EA
	Roffey North	HENU (Littlehaven)	2275	Littlehaven County Infants School, Hawkesbourne Road, Horsham RH12
	Roffey South	HLVA (Roffey South)	2773	Leechpool Primary School, Leechpool Lane, Horsham RH13 6AG (2)
	Roffey South	HEVB (Comptons)	1271	Roffey Millenuim Hall, Crawley Road, Horsham RH12 4DT
Nuthurst	Nuthurst & Lower Beeding	HWSA (Nuthurst)	1524	Mannings Heath Village Hall, Golding Lane, Mannings Heath, Horsham
Parham	Pulborough, Coldwaltham & Amberley	ASPG (Parham)	174	Church Hall, Church Street, Amberley, Arundel BN18 9ND
Pulborough	Pulborough, Coldwaltham & Amberley	APPF (Pulborough)	4138	Pulborough Social Centre, Swan View, Lower Street, Pulborough RH20
	Pulborough, Coldwaltham & Amberley	APPC (Nutbourne)	243	The Rising Sun, The Street, Nutbourne, Pulborough RH20 2HE
Rudgwick	Rudgwick	HGPK (Rudgwick)	2179	Rudgwick Village Hall, Bucks Green, Rudgwick, Horsham RH12 3JJ
Rusper	Colgate & Rusper	HLSB (Wimlands)	117	Faygate Village Hall, Park Road, Faygate, Horsham RH12 4SG
	Colgate & Rusper	HLSD (Kilnwood Vale North)	0	
	Colgate & Rusper	HLPL (Rusper)	1218	Rusper Village Hall, Horsham Road, Rusper RH12 4PR
Shermanbury	Cowfold, Shermanbury & West Grinstead	AFPM (Shermanbury)	281	Partridge Green Village Hall, High Street, Partidge Green, Horsham
	Cowfold, Shermanbury & West Grinstead	AFQB (Wineham)	207	Allmond Centre, Fairfield Cottages, Cowfold, Horsham RH13 8BL
Shipley	Southwater South & Shipley	HBNK (Coolham)	562	Coolham Village Hall, Billingshurst Road, Coolham, Horsham RH13 8QN
	Southwater South & Shipley	HBPN (Shipley)	482	Andrew Hall, Red Lane, Shipley RH13 8PH
Slinfold	Itchingfield, Slinfold & Warnham	HGPO (Slinfold)	1520	Slinfold Village Hall, The Street, Slinfold RH13 0RP
Southwater	Southwater North	HWNH (Christ's Hospital)	755	Bluecoat Sports Centre, Christ's Hospital, Horsham RH13 0YB
	Southwater North	HWQA (Southwater Park)	1909	Southwater Village Hall, Church Lane, Southwater, Horsham RH13 9BT
	Southwater South & Shipley	HWQB (Southwater South)	1814	Beeson House, 26 Lintot Square, Fairbank Road, Southwater, Horsham

	Southwater South & Shipley	HWQC (Southwater Hogs Wood)	98	Beeson House, 26 Lintot Square, Fairbank Road, Southwater, Horsham
	Southwater North	HWQD (Southwater North)	3630	Southwater Leisure Centre, Pevensey Road, Southwater, Horsham RH13
Steyning	Steyning & Ashurst	ACPR (Steyning)	4617	The Steyning Centre, Fletchers Croft, Steyning BN44 3XZ
Storrington & Sullington	Storrington & Washington	ASPS (Storrington)	3957	Storrington Guide Hall, Browns Lane, Storrington, Pulborough RH20 4LQ (2)
	Storrington & Washington	ASPT (Sullington)	1853	Sullington Parish Hall, Thakeham Road, Storrington, Pulborough RH20
Thakeham	West Chiltington, Thakeham & Ashington	APPU (Thakeham)	1727	Thakeham Village Hall, 1 Abingworth Crescent, Thakeham, Pulborough RH20 3GW
Trafalgar	Trafalgar	HHPV (Trafalgar)	2680	Holy Trinity Church Hall, Rushams Road, Horsham RH12 2NT
	Trafalgar	HHPW (Greenway)	2177	Greenway School, Greenway, Horsham RH12 2JS
Upper Beeding	Bramber, Upper Beeding & Woodmancote	ACPA (Small Dole)	586	Small Dole Village Hall, Henfield Road, Small Dole, Henfield BN5 9XE
	Bramber, Upper Beeding & Woodmancote	ACPX (Upper Beeding)	2398	Beeding and Bramber Village Hall, High Street, Upper Beeding, Steyning
Warnham	Itchingfield, Slinfold & Warnham	HGPY (Warnham)	1618	Warnham Village Hall, Hollands Way, Warnham, Horsham RH12 3RH
Washington	Storrington & Washington	ASZA (Washington)	806	Memorial Hall, School Lane, Washington, Pulborough RH20 4AP
	Storrington & Washington	ASZB (Heath Common)	829	Memorial Hall, School Lane, Washington, Pulborough RH20 4AP
West Chiltington	West Chiltington, Thakeham & Ashington	APQA (West Chiltington)	2963	West Chiltington Village Hall, Mill Road, West Chiltington, Pulborough
West Grinstead	Cowfold, Shermanbury & West Grinstead	AFPE (Partridge Green)	2094	Partridge Green Village Hall, High Street, Partridge Green, Horsham
	Cowfold, Shermanbury & West Grinstead	AFNQ (Dial Post)	257	Dial Post Village Hall, Worthing Road, Dial Post, Horsham RH13 8NS
Wiston	West Chiltington, Thakeham & Ashington	ASQC (Wiston)	167	Memorial Hall, School Lane, Washington, Pulborough RH20 4AP
Woodmancote	Bramber, Upper Beeding & Woodmancote	ACQD (Woodmancote)	456	Blackstone Cricket Pavilion, Blackstone Lane, BN5 9TA
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